

Budget Billing Plan Rules and Policies

- 1) Residential customers served under the Town of Elizabeth’s utility system may elect to pay monthly bills on a Budget Billing plan, subject to the terms and conditions set forth below.
- 2) Budget Billing allows the customer to pay an average amount or budget billed amount on their utility bill. This option is available to all residential customers who have lived at their present location for 12 months, are current on their utility bill, and don’t show a history of late or missed payments.
- 3) The 12-month budget billing period will be recalculated yearly every December, or as needed, to make sure your budget billing rate has not been over or underestimated.
- 4) Customers may sign up at any time. Interested customers may request an analysis to determine the amount of their budget bill.
- 5) Eligibility for the plan requires utility service in the applicant’s name at the current address for the preceding 12 months. New homes recently connected or occupants, who move from one location to another with less than 12 months history at the current address, are excluded from the budget billing option.
- 6) Customers must sign this policy agreeing to pay the exact budget billed amount each month.
- 7) In December, the budget billing amount will be recalculated, and the monthly budget billing amount may be adjusted if the average utility bill changed during the past year.
- 8) Customers participating in the Budget Billing Plan must pay the full budget amount every month by the due date. Payments less than the budget amount will be subject to shut off.
- 9) Any customer with 2 late payments, 2 returned checks or 1 disconnect for non-payment in a 12-month period will be automatically removed from the program and will not be eligible to participate in the program again for 1 year.
- 10) The customer or the Town may terminate the budget billing agreement at any time. Upon such termination, the customer’s final bill will be the difference between the accumulated amount due from the actual usage and the accumulated amount paid for the previous 12 months.

I have read the above stated Rules and Policies and agree to the terms for Budget Billing.

Signed: _____

Printed Name: _____

Date: _____ Account Number: _____