



**MAIN STREET BOARD OF DIRECTORS – RECORD OF PROCEEDINGS
DECEMBER 11, 2023**

CALL TO ORDER

The Regular Meeting of the Main Street Board of Directors was called to order on Monday, December 11, 2023, at 8:32 AM by President Tedd Lipka.

ROLL CALL

Present were President Tedd Lipka, and Board Members Jeff Struthers, Michael Hussey, Brandon Jeffress, and Carrie Wedel. Vice President Linda Bulmer and Member Kurt Prinslow were not present. There was a quorum to conduct business.

Also present were Community Development Director Zach Higgins, Planner/Project Manager Alexandra Cramer, Deputy Town Clerk Harmony Malakowski, and Community Development Administrative Assistant Dianna Hiatt.

AGENDA CHANGES

No changes from Staff.

No changes from the Board.

Agenda set.

UNSCHEDULED PUBLIC COMMENT

There was no unscheduled public comment.

CONSENT AGENDA

1. Minutes of the Regular Meeting of November 13, 2023

Motion by Mr. Hussey, seconded by Mr. Jeffress, to approve the minutes from November 13, 2023.

The vote of those Board Members present was unanimously in favor. Motion carried.



NEW BUSINESS

2. DOLA Main Street Virtual Annual Visit

Representatives from the DOLA Main Street Program visited with the Main Street Board Members to discuss goals and strategies for the upcoming year.

Member Michael Hussey left the meeting at 9:30 AM.

3. Discussion and possible action regarding Main Street Winter Banners

Motion by Ms. Wedel, seconded by Mr. Jeffress, to allocate \$2200 from the 2023 Main Street budget for new holiday banners for Main Street.

The vote of those Board Members present was unanimously in favor. Motion carried.

4. Discussion regarding Locable

Director Higgins presented information regarding Locable and the service it can provide. Direction was provided to staff from the Board.

STAFF REPORTS

- Director Higgins provided updates regarding:
 - Possible dates for a Strategic Meeting with DOLA.
 - Streetscape Grant updates.
 - Main Street Archway.
 - Joint Meetings with the Board of Trustees.
 - 2023 Holiday ornaments.
 - Main Street NOW conference.
 - Main Street Wi-Fi.
 - Historic Advisory Board District creation.
 - Tentative workshop dates with the Board of Trustees.
 - Reminder that Gillian with the Town of Hugo will be coming to speak to the Main Street Board in January.

BOARD REPORTS

No Board Reports.



TOWN OF ELIZABETH

ADJOURNMENT

Motion by Mr. Struthers, seconded by Ms. Wedel, to adjourn the meeting at 10:45 AM.

The vote of those Board Members present was unanimously in favor. Motion carried.

Vice President Linda Bulmer

Town Clerk Michelle Oeser

